



### SELECTION PROCEDURE OF STUDENTS FOR COUNCIL:

- During second /third week of first semester of every academic year, the student representative will be elected by each class as mentioned in the composition.
- The date of election will be intimated by faculty in charge of student council well before the actual date.
- HOD and The Faculty in charge of each class will go to the class and call for applications from the students and conducts election and announces the result immediately. The elected candidate will represent the class in the council for that academic year.
- After the class representative elections or selection are over, the students' council is constituted as per university of Mumbai norms and rules of SCOE Kharghar.
- The Principal, HODs and faculty in charge of student council will conduct personal interviews for an indirect election procedure which would be followed by selection of office bearers as may be suitable and fees for each and every post recommended by the above panel.
- The STUDENTS' COUNCIL will start functioning after the declaration of elective or selective nomination for each described post by principal SCOE.
- The Students' Council ceases to exist after the institute day for that academic year. Anyways the General Secretary acts as the medium between the students and the administration until the oath of the next council.

**Mr.Nilesh B.B.Patil**

**Faculty In Charge Of Student Council**

**Dr. Manjusha Deshmukh**  
**Principal and Chairman of the**  
**Council**