



**SARASWATI EDUCATION SOCIETY'S  
SARASWATI COLLEGE OF ENGINEERING  
KHARGHAR, NAVI MUMBAI-410210**

**DUTIES AND RESPONSIBILITIES OF THE COUNCIL**

1. Smooth Conduction of the Institute Annual Day every year.
2. Smooth conduction of Foundation Day every year.
3. Conducting Fresher's day every year.
4. Prevention of ragging in the campus through counseling senior students, helping the administration whenever necessary.
5. Suggesting the administration to improve the student amenities to improve their career and personality building.
6. Helping the administration in smooth conduct of student activities on the campus.
7. Guiding the junior and needy students to improve their technical, organizational and managerial skills by organizing seminars/ symposia/ workshops etc.
8. Encouraging innovative and creative skills of the under graduate and post graduate students.
9. Organize the programs in the campus to improve the cleanliness and greenery in campus.
10. Any activity to improve the knowledge and skills of the campus students.
11. Maintenance of the peace and harmony among campus community in General and student community in particular.

**Dr. Prakash Bhadane**

**Faculty In Charge Of Student Council**

**Dr. Manjusha Deshmukh**

**Principal and Chairman of the  
Council**